

## PRIVACY DECLARATION FOR THE PROCESSING OF YOUR PERSONAL DATA IN THE FRAMEWORK OF TOYOTA/LEXUS TECHDOC WEBSITE

This Privacy Notice relates to the Processing of your Personal Data in the framework of the Toyota/Lexus TechDoc website. It always has to be read together with the [General Toyota Privacy and Personal Data Protection Policy](#) in which the general modalities of the processing of your Personal Data are described and which you must accept in order to be able to proceed further.

**Toyota Motor Europe NV/SA**, with head office at Avenue du Bourget/Bourgetlaan 60, 1140 Brussels, Belgium, as Data Controller, collects your Personal Data (as indicated below) for the purposes as described below.

### WHICH OF YOUR PERSONAL DATA WILL BE COLLECTED?

We will collect the following categories of your Personal Data with respect to the Toyota/Lexus TechDoc website:

<b>Categories of Personal Data:</b>
<b>Profile data:</b> Name, username, password, company, address, VAT number, phone number, email address, preferred language, shopper type
<b>Order data:</b> Name, username, company, address, VAT number, phone number, order details
<b>Electronic data:</b> IP address, credentials, browser type, cookies, geographical location

### PURPOSE AND LEGAL BASES OF THE PROCESSING OF YOUR PERSONAL DATA

We will process your Personal Data for the purposes and on the legal bases described below:

<b>Purpose:</b>	<b>Legal basis:</b>
Provide services (consulting of technical information)	Required by law: Euro5/6 regulation
Provide products	Your consent: when you place an order, we need your shipping information in order to ship the products
Provide customer support	Performance of the contract related to Toyota/Lexus Techdoc website
Issuing invoices	Required by law: invoice data has to be kept for 7 years under Belgian Law

### DURATION OF RETENTION OF YOUR PERSONAL DATA

Your Personal Data will be kept for the duration indicated below:

<b>Retention period:</b>	<b>Categories of Personal Data:</b>
2 years since last login	<b>Profile data:</b> Name, username, password, company, address, VAT number, phone number, email address, preferred language, shopper type
2 years since last login	<b>Electronic data:</b> IP address, credentials, browser type, cookies, geographical location

7 years since last order	<b>Order data:</b> Name, username, company, address, VAT number, phone number, order details
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We retain your profile and electronic data as long as your user profile is active. If we notice you haven't used your user profile for two years, we will send you an e-mail in which we explain how to delete your profile. If you do not explicitly take action to keep your profile within a period of 2 months, we will delete your profile.

We retain your order history for a period of 7 years, as this is a legal obligation under Belgian law.

#### USE OF YOUR PERSONAL DATA FOR DIRECT MARKETING PURPOSES

We will not share your information with third parties for marketing purposes, unless you've given us your explicit consent to do so.

#### RECIPIENTS OF YOUR PERSONAL DATA

Your Personal Data will be made accessible to the recipient(s) indicated below:

<b>Recipient(s) or categories of recipients</b>	Payment Service Provider: Ingenico ePayments
	Hosting and storage: Rackspace

#### IN CASE OF DISCLOSURES/TRANSFERS OF YOUR PERSONAL DATA TO COUNTRIES OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)

Your Personal Data will be made accessible to recipient(s) in countries outside the EEA as indicated below:

	<b>Identity</b>	<b>Country</b>
<b>Non-EEA recipient(s)</b>	<b>Tweddle Group</b>	<b>USA</b>